



Coronavirus (COVID-19) Salon Risk Assessment and Procedures for Clients

We cannot wait until we are able to open our salon doors and get back to doing what we do best – making you look and feel amazing. **Our number one priority is and always will be the safety and well-being of our clients and team members**, therefore we have put in place the following procedures to ensure that our return is safe and responsible.

Arrival at Salon

Only arrive at the salon if you have a confirmed appointment and are not experiencing any Covid-19 symptoms - cough, fever, loss/change of taste or smell.

Please ensure you have purchased a salon pack before arriving for your appointment as you will need to present this to a team member upon arrival. If you are unsure, a team member can advise you which pack to purchase to suit your appointment. You can purchase these at www.dianward.com

Please arrive at the salon at the time of your appointment, wearing your face mask from your pre purchased pack.

The main salon door handle now has *NanoSeptic* Continuously Self-Cleaning Surface Wraps. The *New Clean™* wraps turn dirty high traffic, public touchpoints into continuously self-cleaning surfaces.

When entering the salon, wait at the designated area to be greeted by a team member who will check you in:

- Do not bring anyone with you to your appointment unless they are from the same household.
- If you are bringing your children please use the reception area to wait.
- Please try to keep a 2 metre distance at all times, where possible.
- You will be required to sign a declaration stating that are not experiencing any symptoms.
- You will then have your temperature taken using an infrared thermometer. You must write down your temperature and sign the client card on arrival.
- You will then be advised of your salon station for the duration of your appointment and directed to the stand-alone basin. Please wash your hands for 20 seconds and use a paper towel to dry your hands. Please dispose of this paper towel into your personal salon bag to take home.

Salon Appointment

Please hang your own coat up at your number station that you have been given on arrival.

Then remove your gown from your pack and put it on, and take your towel and place it round your shoulders. Please now take a seat at your allocated station.

If you consume anything within the salon, please remove any waste from your station and put in your pack to take home. Please remove your own gown and towel and put in your pack.

Leaving the Salon

Contactless payment can be made at the front desk through a sneeze screen. No cash or cheques will be accepted.

Please take your pack home, empty your waste and wash the contents in your washing machine on a 60°C wash. Let this dry and put straight back together ready for your next visit to the salon.

Keeping Everyone Safe

We would like to reassure you that we are trying to do everything we can to ensure everyone is safe.

Packs – The reason for the introduction of client packs is to ensure every pack is individual to you. No one will ever use your pack apart from you, this is to ensure no one can contaminate your gown, towel, tint brush or tint bowl.

Masks – These have been professionally made to keep you and our team members safe.

These are all precautions and we feel if we take these, we are making it that bit safer for everyone.



Coronavirus (COVID-19) Salon Risk Assessment and Procedures for Team Members

Every team member will be following guidelines throughout the salon at all times which will include wearing a mask when they arrive to start work.

General

Salon front door will have a self-cleaning wrap.

Salon stations will be 2 metres apart.

Salon reception area will be 2 metres apart.

Colour bar will be 1 team member at a time.

When possible, team members will be 2 metres apart.

Team members' temperature will be taken every morning with INFRARED Thermometer.

Team Member Uniform

Disposable gowns which will be changed for every client.

Disposable gloves will be worn which will be changed for every client.

Masks will be worn at all times.

Visor will be worn.

Clean clothes every day.

Disposable cups to be used at break times.

Team Member Duties

Team members must wash hands on arrival, every following hour and after finishing every client for 20 seconds.

Team members will not shake hands or hug clients.

Each team member must mix their own colour, gown up clients and clean each position after every client.

Each team member will have completed the BARBICIDE® COVID-19 Certification Course and will ensure every comb must go into the BARBICIDE® jar after every use.

Each hairbrush/clip/equipment must be cleaned after use.

Salon will have a deep clean at the end of the night but also continuously throughout the day. Every station will be disinfected after every use.

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